

## Job Description Jewellery Tutor

The Fox Studios is looking for Jewellery Tutors who can run Saturday, or Sunday, workshops. Whether it's a spinner or stacker ring, bangle or earrings you need to know your subject matter inside out. You don't need to be qualified tutor, just passionate about jewellery making, teaching others and providing a safe, supportive, inclusive environment to learn in.

If you have an idea for a new workshop then we'd love to hear from you.

Workshops normally run 10-4, but there is normally some prep and tidy up either side and a day rate will be agreed. Materials and tools are supplied.

There may be scope to increase the number of teaching opportunities.

Some of the skills we're looking for in a tutor are

- Good communication and listening skills
- Adaptability
- Empathy and patience
- Excellent organisational, planning and time management skills
- Positive can-do attitude
- Health & Safety conscious
- Calm under pressure
- Detail orientated
- Passion for your subject

You will be expected to plan your workshops in advance. As well as teaching, you will be responsible for tidying and replenishing each workstation before and after each session, flagging up any issues with tools and equipment. We would also appreciate any suggestions or improvements for The Fox Studios. In return we will provide a competitive rate of pay.

You will work on a freelance basis.

Whether you want to run a one-off workshop, or teach a regular slot each month, please email [heather@thefoxstudios.co.uk](mailto:heather@thefoxstudios.co.uk) with a covering letter and CV, including your creative experience.